

**December 1, 2025**

**Dear Customer,**

### **Non-Discrimination Statement**

Woodstock Communications is the recipient of Federal financial assistance from the US Department of Agriculture (USDA). In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

### **Federal Lifeline Credit**

If your income is at or below 135 percent of the Federal Poverty Guidelines or if you are currently participating in any of the following programs: Medicaid, Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income, Federal Public Housing Assistance, Veterans Pension or Survivors Pension Benefit. You may qualify for Federal Lifeline Credit of \$5.25 off your phone. You may qualify for Federal Lifeline Credit of \$9.25 if you have broadband only.

Residents of tribal lands, who are receiving benefits under one or more of the following programs or any of the programs listed below, will receive the tribal lifeline credit.

Bureau of Indian Affairs General Assistance-Tribal Administered Temporary Assistance for Needy Families-Head Start (only for those meeting its income qualifying standards) Food Distribution Program on Indian reservations.

### **Minnesota Telephone Service Discount Plans**

If your income is at or below 135 percent of the Federal Poverty Guidelines or if you are currently participating in any of the following programs: Medicaid/Medical Assistance, Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income, Federal Public Housing Assistance (Section 8), Veterans Pension or Survivors Pension Benefit, you may qualify for monthly Minnesota Telephone Assistance Plan (TAP) and Lifeline credits on your telephone bill. Please call Woodstock Communications at 1-800-752-9397 or 507-658-3830 for an application.

# Are you having trouble using the telephone due to a hearing or speech disability?

Minnesota Relay is a free telephone service that uses specially trained communications assistants to facilitate telephone calls between people with hearing and speech disabilities and other individuals. Calls can be made to anywhere in the world, 24 hours a day, 365 days a year. All calls are completely confidential. To make a relay call dial 711. Once connected to the relay service, tell the communications assistant the type of relay call you wish to make. Or you may dial the specific toll-free number for the type of relay service.

## **Captioned Telephone Service (CTS)**

CTS uses a special telephone with a text display screen so that a person who is hard of hearing *can listen to and read captions* of everything the other person on the call says. You speak directly to the other person on the call, and a relay communications assistant transcribes everything the other person says into captions, which appear on the display screen of your CTS phone.

## **Internet Protocol Captioned Telephone Service (IP CTS)**

Internet-based forms of CTS are available for those who would like to use CTS on a computer, tablet, or smartphone. For more information on IP CTS go to: [fcc.gov/ipcts](https://www.fcc.gov/ipcts).

## **Computer (ASCII): 1-800-627-3529**

Computer users can access Minnesota Relay. Set your communications software to the following protocols: speeds ranging from 300 to 2400; 8 Bits; No Parity; 1 Stop Bit; Full Duplex. When calling at a rate of 300 or below, follow the above using Half Duplex.

## **Hearing Carry Over (HCO): 1-800-627-3529**

HCO allows a person who can hear clearly but who has very limited or no speech capability to make phone calls. Using a special text telephone, you type your conversation for the relay communications assistant to read to the other person, and listen directly to the other person's response.

## **Hearing User: 1-800-627-3529**

A hearing person may use a standard telephone or mobile phone to place a relay call and speak with a person who is deaf, hard of hearing, or speech disabled.

## **Internet Protocol (IP) Relay**

IP Relay combines text-based relay service that uses the Internet, rather than a traditional telephone line. You can make your relay call using a computer, laptop, tablet, or smartphone. For more information on IP Relay go to: [fcc.gov/ip-relay](https://www.fcc.gov/ip-relay).

## **Spanish Relay: 1-877-627-5448**

Spanish speaking persons with a hearing or speech disability can make relay calls. This is not a translation service – both parties must speak Spanish, and at least one party must have a hearing or speech disability.

## **Speech-to-Speech (STS): 1-877-627-3848**

STS allows a person who has difficulty speaking or being understood on the phone to communicate using his or her own voice or voice synthesizer. The communications assistant revoices your words so that the other person on the call can understand them, and the other person speaks directly to you.

## **Text Telephone (TTY): 1-800-627-3529**

This service allows a person who is deaf, deafblind, or speech disabled to use a TTY to communicate with the other person on the call.

## **Video Relay Service (VRS)**

VRS allows a person who uses American Sign Language (ASL) to communicate over the phone. The VRS user connects to the relay communications assistant via an internet-enabled device with a video camera. The communications assistant relays the conversation back and forth between the parties – in ASL with the VRS user and by voice with the called party. For more information on VRS go to: [fcc.gov/vrs](https://www.fcc.gov/vrs).

## **Voice Carry Over (VCO): 1-877-627-3024**

VCO allows a person with a hearing disability, but who wants to use his or her own voice, to speak directly to the other party. The communications assistant then types the other party's response, which is displayed on the VCO user's text telephone.

## **For More Information on Minnesota Relay Services**

[mnrelay.org](https://www.mnrelay.org)

1-800-657-3775

## **Emergency Assistance**

TTY callers should dial 911 directly in an emergency. All 911 centers are equipped to handle TTY calls.

Minnesota Relay can process emergency calls, but this may delay the response to your call.

## **To File a Complaint Regarding Minnesota Relay**

1-800-657-3775

Email: [mn.relay@state.mn.us](mailto:mn.relay@state.mn.us)

You will need to provide: the date and time of the relay call, the calling from and to phone numbers, the CA's identification number, and the nature of your complaint.

You may also file a complaint with the Federal Communications Commission

[consumercomplaints.fcc.gov](https://www.consumercomplaints.fcc.gov)

Voice: 1-888-225-5322

TTY: 1-888-835-5322

ASL via VP: 1-844-432-2275

## **Minnesota Access to Communication Technology (MN ACT)**

MN ACT provides free specialized

telecommunications

equipment to income eligible Minnesotans who are having trouble using the telephone due to a hearing, speech, or physical disability.

[mn.gov/deaf-hard-of-hearing](https://www.mn.gov/deaf-hard-of-hearing)

Voice: 1-800-657-3663

ASL via VP: 651-964-1514